Checklist for B2B Full Proposal

Instructions: The lead intramural PI should complete this checklist, and it must be submitted with the full application.

Intramural PI Name: _____

Project Title: _____

1. Since 2006, have you served as a principal investigator or collaborator on a B2B award?

   Yes ☐   No ☐

2. For each award, provide the year the award was given and title of the project.

Year	Project Title

3. If you were the principal investigator on the award(s), did you provide a final progress report(s)?

   Yes ☐   No ☐

4. Does the application include a NIH biosketch for all intramural and extramural principal and associate investigators?

   Yes ☐   No ☐

5. Does the application include a completed budget form?

   Yes ☐   No ☐

6. Does the budget direct at least some funds to one or more intramural investigators?

   Yes ☐   No ☐

7. Does your project budget include funds for the extramural investigator(s)? If yes, you must answer question 8 below.

   Yes ☐   No ☐

8. For each extramural investigator set to receive funds if the project is awarded, you must include an existing NIH grant number appropriate to receive the B2B supplement. This information will be included on the budget form and also below. Also on the budget form, you must list appropriate indirect (F&A) costs for each supplement to an extramural investigator. On the table below, please list one grant suitable to receive a B2B supplement per investigator requesting a B2B supplement. To judge the grant's suitability, keep in mind: the parent grant should last at least

through September 2016 and the B2B proposal should be relevant to the aims and objectives of the parent grant.

Name of Extramural Investigator	Proposed NIH grant number to receive B2B supplement	Brief description of how proposed B2B work is relevant to aims of the parent grant	Is the parent grant active through at least September 2016? (Yes or No)	Are indirect costs listed in the budget form? (Yes or No)
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